UHM CSS PROGRAM FOR CIVIC ENGAGEMENT
SERVICE LEARNING – SPRING 2015

Web: http://servicelearning.socialsciences.hawaii.edu
Email: csssl@hawaii.edu
Offices: CSS Student HUB - Dean Hall 005-007 - Open daily 8am to 5pm

The Program for Civic Engagement (PCE) of the University of Hawai‘i at Mānoa’s College of Social Sciences (CSS) coordinates a number of interdisciplinary and some inter-institutional service-learning programs and projects with excellent research opportunities for faculty and students at CSS, UHM, and other colleges and institutions of higher education on O‘ahu.

Our general brochure, http://servicelearning.socialsciences.hawaii.edu/pdf/Civic_Engagement_for_students_CSS.pdf gives a brief introduction to our larger programs and pathways. Find details, additional projects, and information about community engagement and research on our website, which also has links to additional brochures, and calendars.

Email us at csssl@hawaii.edu for more information on existing programs. To request creation of research and service opportunities with new/additional community partners, please contact the PCE director directly at ulla@hawaii.edu.

TO DO SERVICE LEARNING (SL) FOR A CLASS, PLEASE DO THE FOLLOWING:

☐ Email us, the PCE administrators, with your contact information, intent (including which specific program or community site that you may be interested in, if you already know). Include also information about special skills/interests/needs such as academic requirements and time restraints that you have, as well as about the institution and class for which you are considering to do SL.

☐ Register online, and comply with paperwork requirements: http://servicelearning.socialsciences.hawaii.edu/pages/forms.html

☐ Take contact with your community partner based on instructions received in our reply to your initial email to us, agree on schedule and conditions, comply with training requirements, and complete a written agreement with the community partner (“Site agreement” – available on our website).

☐ Start your work in the community, complying with requirements and instructions given by your instructor, the service-learning program, and your site supervisor in the community. Have a good and productive learning experience!

☐ While working in the community, keep a timesheet, which needs to be signed by your site supervisor in the community. Most instructors also require you to write daily journals. The timesheet can be downloaded from our website.

☐ At the end of your service, please ask the community partner to have an evaluation emailed to us at csssl@hawaii.edu.

☐ Submit your timesheet to your instructor and email us a copy.

☐ Please also send us a copy of your final reflection paper or other written/electronic assignments required for the class for which you are doing service learning.

PROGRAM ADMINISTRATION
Program Director: Dr. Ulla Hasager, Director of Civic Engagement for the University of Hawai‘i at Mānoa’s College of Social Sciences. Ethnic Studies faculty.
Phones: (808) 956 4218 (office), (808) 330 1276 (cell); email: ulla@hawaii.edu and csssl@hawaii.edu.
Offices: GRG 305 and Dean Hall 007.

Student Leaders: Kanaloa Schrader (Hawai‘i focused programs); Kat Lobendahn (education, Oceanic programs), Megumi Chibana (policy/social justice); Nadine Yonekura (homeless). All can be reached at csssl@hawaii.edu.

FOR FACULTY: If you are interested in allowing your students to work with us as part of their work for your classes, please contact the program director, Dr. Ulla Hasager (ulla@hawaii.edu, x64218) to find fitting semester-long service-learning programs and agree on requirements. It is also possible to use our programs for one-time projects. Service learning may be possible for students, who are taking classes online outside of O‘ahu depending on available community partners in your area. Please contact the PCE director to explore local possibilities. If you are preparing for future community and research engagement for your students or yourself - or seeking professional development opportunities, our director is available to develop opportunities for civic engagement for specific UHM/CSS courses and research projects. Professional development workshops in civic engagement at beginners and advanced levels, site visits, and individual mentoring will be available upon request.

Come and hang out at the CSS Student HUB in Dean Hall 005-006
Connect, engage, and become informed about the many opportunities CSS offers you!